MEETING MINUTES
DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
&
DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Denton County Emergency Services District No. 1 and **Denton County Emergency Services No. 2** held a public meeting on **Thursday, September 10, 2026** at 5:30 p.m. at Station 511 located at **511 Gibbons South, Argyle, Texas 76226.**

The Districts considered and acted upon the following matters:

1. President Rettig called Denton County ESD 1 meeting to order at 5:31 pm and established quorum – all present.

   President Grubb called Denton County ESD 2 meeting to order at 5:31 pm and established quorum – Commissioner Funderburg absent.

2. Invocation and Pledge – Chief Vaughan and President Rettig.

3. Oaths of Office were completed with recently appointed commissioners.
   a. Denton County ESD 1 – Don McDaniel
   b. Denton County ESD 2 – Mark Pape

4. Election of Board Officers

   Denton County ESD 1
   President Rettig motioned to elect the following individuals effective October 1, 2026; 2nd by Commissioner Harwell.

   President – David Rettig
   VP – Jared Harwell
   Treasurer – Richard Merrill
   Assistant Treasurer – Keith Mashburn
   Secretary – Don McDaniel

   Vote: Unanimous

   Denton County ESD 2
   Commissioner Pape motioned to fulfill the Treasurer position and keep the remaining positions the same, effective October 1, 2026; 2nd by Commissioner Kirby.

   President – Jeffrey Grubb
   VP – Donna Welsh
   Treasurer – Mark Pape
   Assistant Treasurer – Scott Funderburg
   Secretary – Jerry Kirby

Vote: Unanimous

5. No public comment received.

6. Consent Agenda –
    a. Approve minutes of Denton County ESD No. 1 prior meetings
        i. Regular Meeting Minutes – August 13th, 2026

    b. Approve minutes of Denton County ESD No. 2 prior meetings
        i. Regular Meeting Minutes – August 13th, 2026

    c. Financial and bookkeeping matters, including financial reports and the following action items:
        i. Payment of Denton County ESD No. 1 bills
        ii. Denton County ESD No. 1 payroll disbursements
        iii. Payment of Denton County ESD No. 2 bills

    Commissioner Harwell motioned to approve Denton County ESD 1 consent agenda as presented; 2nd by Commissioner Merrill.

    Vote: Unanimous

    Commissioner Pape motioned to approve Denton County ESD 2 consent agenda as presented; 2nd by Commissioner Kirby.

    Vote: Unanimous

7. Non-Consent Agenda:
    a. Items removed from the Consent Agenda – none.

8. Received the Fire Chief's Report from Chief Vaughan.

9. Denton County ESD 1: Received and discussed emergency notification agreements – no action taken.

10. Denton County ESD 2: Received and discussed the order and purchase of a new Frazer ambulance with Ford F-550 chassis under the HGAC Contract No. AM10-23 in the amount of $407,775.00. Commissioner Kirby motioned to approve as presented; 2nd by Commissioner Pape.
    Vote: Unanimous

11. Denton County ESD 1: Received and discussed Paycor agreement. Commissioner Merrill motioned to approve as presented; 2nd by Commissioner McDaniel.
    Vote: Unanimous

12. Denton County ESD 1: Received and discussed resolution to update bank signatories. Commissioner Merrill motioned to add Don McDaniel and remove Commissioner Pape; 2nd by Commissioner Harwell.
    Vote: Unanimous

13. Denton County ESD 2: Received and discussed resolution to update bank signatories. Commissioner Pape motioned to add Mark Pape and remove Richard Merrill; 3nd by Commissioner Kirby.
Vote: Unanimous

14. Received Presidents' Reports and take any related action:
    a. Denton County ESD 1 from President Rettig.
    b. Denton County ESD 2 – none.

15. Received Vice Presidents' Reports and take any related action:
    a. Denton County ESD 1 Call Reports from Chief Miller.
    b. Denton County ESD 2 – none.

16. Received Treasurers' Report and take any related action:
    a. Denton County ESD 1
        i. Review and Discuss August 2026 Budget Report with Commissioner Merrill.
    b. Denton County ESD 2
        i. Review and Discuss August 2026 Budget Report with Commissioner Merrill.

17. To receive Assistant Treasurers' Reports and take any related action:
    a. Denton County ESD 1 – none.
    b. Denton County ESD 2 – absent.

18. To receive Secretaries' Reports and take any related action:
    a. Denton County ESD 1 – none.
    b. Denton County ESD 2 – none.

19. Received Community Outreach and Communications updates from Megan Reynolds.

20. President Rettig called ESD No. 1 and President Grubb called ESD No. 2 into Closed Session at 6:44pm pursuant to Government Code §551.072 to deliberate regarding real estate matters; pursuant to Government Code §551.074 to discuss District personnel matters; and pursuant to Government Code §551.071 to consult with legal counsel.

    President Rettig and President Grubb reconvened Denton County ESD No. 1 and 2 into Open Session at 7:21pm.

    Commissioner Harwell motioned to approve the supplemental overtime payments as outlined in closed session; 2nd by Commissioner McDaniel.
    Vote: Unanimous

21. No Commissioner updates and announcements.

22. No discussion of any items which need to be on the agenda for subsequent District meetings.

23. Denton County ESD No. 1 and Denton County ESD 2 adjourned at 7:21pm.

PASSED AND APPROVED BY THE DENTON COUNTY ESD No. 1 AND DENTON COUNTY ESD No. 2 ON THIS 8th DAY OF OCTOBER, 2026.

David Rettig, ESD 1 President

Jeffrey Grubb, ESD 2 President

Don McDaniel, ESD 1 Secretary

Jerry Kirby, ESD 2 Secretary